

**AGENDA ITEM V A 3**

**PROGRESS REPORT ON CONDITIONALLY APPROVED PROGRAM**

**SOUTHERN UNIVERSITY-NEW ORLEANS**

**B.A. IN HISTORY**

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##### **B.A. IN HISTORY**

##### **BACKGROUND INFORMATION**

The B.A. in History program at Southern University-New Orleans was terminated by the Board of Regents in January 2006, as part of the reorganization plan for the University after the destruction caused to the institution by Hurricane Katrina

In May, 2008, the Regents agreed to a request from the University to reinstitute this program, under certain conditions. Specifically, the Regents acted as follows:

**Conditional approval is granted for the proposed B.A. program in History (CIP Code 54.0101) at Southern University-New Orleans. The University shall annually address fulfillment of program stipulations as outlined in the Staff Analysis beginning with a progress report to the Associate Commissioner for Academic Affairs, due August 1, 2008. Depending upon the contents of this report, the Committee will consider program implementation at its August, 2008 meeting.**

Staff issues which remained to be addressed prior to implementation were as follows:

- 1. Budget - The University shall submit a full-detailed and balanced budget for the first three years of program operations which accounts for costs for a sixth full-time faculty, costs for faculty fringe benefits, needed staff support, and anticipated salary increases. Funding sources and allocations must be provided.**
- 2. Faculty - The University shall hire one, new, FT, doctoral-level History faculty by Year 2 of program implementation. The University shall also reassess the need for support personnel to assist faculty/students in the program.**
- 3. Students - The University shall annually report numbers of students enrolled as majors, numbers of graduates, and placement of these graduates. The University shall be held fully responsible for meeting student numbers projections.**
- 4. Library/Facilities/Equipment - The University shall annually report necessary library/ equipment/facility acquisitions and improvements as envisioned in the proposal. The University shall be held fully responsible for adequately addressing resource needs in these areas.**

**5. Costs - The University shall annually report on the status of funding for this program, including the submission of budgets as directed. The University shall be held fully responsible for adequately addressing financial needs of the program.**

The University first responded July 31<sup>st</sup>. A staff memorandum identifying unresolved areas was sent to SUNO on August 1<sup>st</sup>. A subsequent response from SUNO was received August 7<sup>th</sup>.

**STAFF ANALYSIS**

**1. Faculty/Support Personnel**

The University reports:

*In conformance to staff recommendation stipulation, the program will submit a Position Vacancy Authorization followed by a Position Vacancy Announcement to hire a Ph.D. holding faculty position in History during the second semester of program implementation. This hiring will bring the total number of history faculty to seven. Since the conditionally approved History program has two (2) African-Americanists, two (2) Africanists, one (1) Latin Americanist, and one (1) Europeanist, the position announcement will reflect a preference for a Ph.D. holding candidate with a primary concentration in U.S. Political and Constitutional history.*

*Since the area of History is currently housed under the department of Arts and Humanities, support personnel for History includes an administrative secretary III, who works for the department as a whole. The budget for the personnel has been reflected in the English year I budget. We anticipate that with the increase in the number of History majors and number of History faculty by Year II, we will need a full-time administrative assistant II for the History program. The History budget, therefore, reflects this position from Year II. In reality we plan to fill the position by Fall 2009. In addition, one undergraduate student worker regularly assists the secretary for twenty hours during the week. It is also projected herein that the creation of a separate department of History is a long-term goal, contingent on the successful retention and matriculation of approximately eight to ten majors a year from Year IV.*

*The History program also receives the support of the Writing and Reading Lab on Southern University campus. This writing center hires a reading and writing specialist and student tutors to assist student majors to enhance their writing skills. History student majors receive tutorials on writing their research papers and journals at this center. The Writing and Reading Lab expenses are financed by separate Title III funding.*

**2. Student Numbers**

The University reports:

*Students who are currently enrolled in the General Studies degree program with a concentration or a minor in history have been approached through written and oral*

communication to be informed of the conditionally approved history degree program, effective Fall 2008. At present, eight (8) of the students contacted have already met with the chair and expressed their intent to transfer as a history major in Fall 2008. These students have been advised by the chair on the course credit requirements for a B.A. in history degree. Their transfer to the new program is placed on hold since the new degree program has not received the official degree-status code as of yet in order to implement any disciplinary transfers. General Studies currently has fourteen (14) students with a concentration in History, fourteen (14) with a concentration in Humanities/History, and eighteen (18) with a minor in history. The conditionally approved program will be tapping these resources for future recruitment, as well as recruit new majors from the general education history classes offered on campus. Furthermore, open registration for Fall 2008 semester will begin on August 20, 2008. There are eight recruits during the present time at pre-registration. It is anticipated that the number will increase significantly during open registration period. Recruitment efforts that are currently underway will intensify when the program is implemented.

### 3. Learning Resources

The University reports:

*The present library collection has:*

- a. History resources of 4,000 books, 29,000 e-books/e-journals via net library, seven (7) databases available for research with 28,000 plus full text articles
- b. The Library has recently begun acquiring items in DVD format and has about twenty (20) on the subject of history. It is anticipated to spend a minimum of \$5000 this fiscal year ordering items to support the collection specifically in this subject area beyond the already allotted budget.
- c. The Library has also requested funding to hire a faculty liaison librarian. This person will work closely with faculty to identify/ purchase new resources for the students and faculty in the library.

### 4. Budget/Costs

The University reports:

<b>HISTORY</b>	<b>FIRST YEAR</b>		<b>SECOND YEAR</b>		<b>THIRD YEAR</b>		<b>FOURTH YEAR</b>		<b>FIFTH YEAR</b>	
<i>Description</i>	<i>Amount</i>	<i>FTE</i>	<i>Amount</i>	<i>FTE</i>	<i>Amount</i>	<i>FTE</i>	<i>Amount</i>	<i>FTE</i>	<i>Amount</i>	<i>FTE</i>
	2008		2009		2010		2011		2012	
<i>Faculty Salaries</i>	264,718	4	304,724	5	344,730	6	384,736	7	424,742	8
<i>Fringe</i>	92,651		106,653		120,656		134,658		148,660	
<i>Travel*</i>	10,000		11,000		11,000		11,000		12,000	
<i>Office Supplies**</i>	8,000		8,000		10,000		10,000		12,000	
<i>Library Resources</i>	5000		5000		5000		6000		7000	
<i>Support Personnel***</i>	0	0	22,844	1	23,820	1	43,796	1	50,000	1
<i>Equipment</i>	5,000		5,000		8,000		8,000		9,000	
<b>GRAND TOTAL</b>	<b>385,369</b>		<b>463,321</b>		<b>523,206</b>		<b>598,190</b>		<b>663,402</b>	

<i>Total Anticipated From:</i>	<i>Amount</i>	<i>%</i>	<i>Amount</i>	<i>%</i>	<i>Amount</i>	<i>%</i>	<i>Amount</i>	<i>%</i>	<i>Amount</i>	<i>%</i>
<i>State Appropriations</i>	<i>385,369</i>	<i>100</i>	<i>400,000</i>	<i>86</i>	<i>450,000</i>	<i>86</i>	<i>550,000</i>	<i>91</i>	<i>600,000</i>	<i>90</i>
<i>Federal Grants</i>	<i>0</i>		<i>0</i>		<i>0</i>		<i>0</i>		<i>0</i>	
<i>State Grants</i>	<i>0</i>		<i>63,321</i>		<i>73,206</i>		<i>48,190</i>		<i>63,402</i>	
<b><i>TOTAL</i></b>	<b><i>385,369</i></b>		<b><i>463,321</i></b>		<b><i>523,206</i></b>		<b><i>598,190</i></b>		<b><i>663,402</i></b>	

*Travel funds will be available from the \$100,000 available from general funds to support faculty development, and also from Title III funds from which faculty receive regular support for professional travels.*

*\*\*The College of Arts and Sciences has a comprehensive budget for supplies for all departments under its aegis. Money is allocated for supplies by the College on the requests made by individual departments for their respective programs. Amounts shown are projections based on earlier allocations and anticipated increase in demand as the History program develops during the first five years.*

*\*\*\* An administrative assistant II will be hired solely for the History program with effect from Fall 2009, on salary range \$18,000 to \$22,000 per year, to support the expanded faculty and student base.*

### **STAFF SUMMARY**

The University has responded appropriately to staff concerns; ergo, the program merits implementation beginning Fall, 2008. It is imperative that the University continue annual reporting of essential data until it becomes clear that the program has fully evolved academically and is appropriately populated and productive.

### **STAFF RECOMMENDATION**

*The staff recommends that the Academic and Student Affairs Committee hereby authorize implementation of the B.A. program in History (CIP Code 54.0101) at Southern University-New Orleans, effective Fall, 2008. Beginning September 1, 2009, and annually on that date until otherwise directed, the University shall report to the Associate Commissioner of Academic Affairs the following data:*

- 1. Numbers of program enrollees and completers;*
- 2. Placement of program graduates;*
- 3. Faculty and support personnel numbers; and*
- 4. Annual program budget.*